



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
DHAKA, BANGLADESH  
13-14, Joynag Road, Bakshibazar, Dhaka-1211  
[www.dhakaeducationboard.gov.bd](http://www.dhakaeducationboard.gov.bd)

No.682C/Estd./2004/ (Personal) 1873

Date : 16/11/2025

Office Order

**Mr. Mohammad Zahidul Islam** (Id-299), son of Mohammad Abdul Huq Molla has been serving at Board of Intermediate and Secondary Education, Dhaka, Bangladesh as "Accounts Assistant". He is granted earned leave on full average pay (Ex-Bangladesh leave) for the purpose of performing the Holy Umrah in Saudi Arabia (KSA) for 16 (Sixteen) days from 23<sup>rd</sup> November, 2025 to 08<sup>th</sup> December, 2025 or from the date of departure under the following terms and conditions:

01. a. The Board will not bear any expenses during his visit to Kingdom of Saudi Arabia (KSA);  
b. He will not be provided any part of his salary and allowances in foreign currency;  
c. He must return and report the office immediately after completion of visit to Kingdom of Saudi Arabia (KSA);
02. This has got the approval from the competent authority.

*Cor: am*  
Professor Dr. Md. Jahangir Alam (07838)

Secretary

Board of Intermediate and Secondary Education  
Dhaka, Bangladesh.  
Phone: +88-02-223369813.

Memo No: 1126 (07)

Date : 16/11/2025

Copy forwarded to:

1. Director General, Immigration and Passport, Dhaka, Bangladesh.
2. Superintendent of Police, Immigration and Passport, Dhaka, Bangladesh.
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
4. Deputy Secretary (Estd.), Board of Intermediate and Secondary Education, Dhaka.
5. Mr. Mohammad Zahidul Islam (Id-299), "Accounts Assistant" Board of Intermediate and Secondary Education, Dhaka.
6. PS to Chairman, Board of Intermediate and Secondary Education, Dhaka, Bangladesh
7. Office Copy.