



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
DHAKA, BANGLADESH
13-14, Joynag Road, Bakshibazar, Dhaka-1211
www.dhakaeducationboard.gov.bd

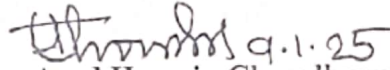
Office Order

No: 03/Estd/94/(personal)/ 1471

Date: 09.01.2025

Mr. Md. Monjurul Kabir (Office Id-101), son of Md. Ismail Hossain has been serving at Board of Intermediate and Secondary Education, Dhaka, Bangladesh as 'Senior System Analyst'. He is granted earned leave on full average pay (Ex-Bangladesh leave) for the purpose of travelling in Sri Lanka and Maldives for 05 (Five) days from 12 January 2025 to 16 January 2025 or from the date of departure under the following terms and conditions:

01. a. The employee will not be allowed to stay abroad more than the approved period;
b. The employee will inform the authority after his return;
c. The employee will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
d. All related expenses of the travel will be borne by himself;
e. Travelling expenses will have to be shown in the income tax return and
f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the employee has to start his leave within the 35 (thirty five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the date of issue.
02. The above order has got the approval from the competent authority.


Professor Azad Hossain Chowdhury
Secretary
Board of Intermediate and Secondary Education
Dhaka, Bangladesh.
Phone: +88-02-223369813.

Memo No. 867 (S)

Date: 09.01.2025

Copy forwarded to:

1. Director General, Immigration and Passport, Dhaka, Bangladesh
2. Superintendent of Police, Immigration and Passport, Dhaka, Bangladesh
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh
4. Mr. Md. Monjurul Kabir (Office ID-101), Senior System Analyst,
Board of Intermediate and Secondary Education, Dhaka, Bangladesh
5. Deputy Secretary (Estd), Board of Intermediate and Secondary Education, Dhaka
6. PS to Chairman, Board of Intermediate and Secondary Education, Dhaka, Bangladesh
7. PA to Secretary, Board of Intermediate and Secondary Education, Dhaka, Bangladesh
8. Office Copy/Personal file