



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
DHAKA, BANGLADESH
13-14, Joynag Road, Bakshibazar, Dhaka-1211
www.dhakaeducationboard.gov.bd

No.823B/Estd./2011/1430

Date: 15.12.2024

Office Order

Ishrat Jahan (Id-105), Daughter of Biswas Nur Jafor has been serving at Board of Intermediate and Secondary Education, Dhaka, Bangladesh as 'Programmer'. She is granted earned leave on full average pay (Ex-Bangladesh leave) for the purpose of travelling in Thailand for 10 (Ten) days from 15th January, 2025 to 24th January, 2025 or from the date of departure under the following terms and conditions:

01. a. The employee will not be allowed to stay abroad more than the approved period;
b. The employee will inform the authority after her return;
c. The employee will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
d. All related expenses of the travel will be borne by herself;
e. Travelling expenses will have to be shown in the income tax return and
f. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard.
That is to say, the employee has to start her leave within the 35 (thirty five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the date of issue.
02. The above order has got the approval from the competent authority.

Professor Azad Hossain Chowdhury
15.12.24
Professor Azad Hossain Chowdhury
Secretary

mehrez
Board of Intermediate and Secondary Education
Dhaka, Bangladesh.
Phone: +88-02-223369813.

Memo No: 891(8)

Date: 15.12.2024

Copy forwarded to:

1. Director General, Immigration and Passport, Dhaka, Bangladesh.
2. Superintendent of Police, Immigration and Passport, Dhaka, Bangladesh.
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
4. Deputy Secretary (Estd.), Board of Intermediate and Secondary Education, Dhaka
5. Ishrat Jahan (Id-105), 'Programmer' Board of Intermediate and Secondary Education, Dhaka
6. P.S. to Chairman, Board of Intermediate and Secondary Education, Dhaka, Bangladesh.
7. P.A. to Secretary, Board of Intermediate and Secondary Education, Dhaka, Bangladesh.
8. Office Copy/Personal file.